

Quarterly

Quill



Fall 2025 / Winter 2026

UMCA President Message

Dear UMCA Members,

As we embark on this new year, I am filled with genuine excitement for the opportunities ahead and the privilege of working alongside you, our dedicated members.

The role we inhabit is one of profound historical significance. The Municipal Clerk is the oldest of public servants in local government. As Professor William Bennett Munro wrote in 1934:

“No other office in municipal service has so many contracts. It serves the mayor, the city council, the city manager, and all administrative departments without exception. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together.”



Our Theme: True North

This year, our guiding theme is True North: Leading with Integrity and Purpose.

Just as Polaris (the North Star) serves as a fixed point for navigators, Clerks remain the dependable “trusted source” for our communities. We are the keepers of truth, records, and processes. Whether guiding councils, supporting staff, or assisting citizens, we uphold the laws and procedures of our municipalities with unwavering integrity.

Investing in Your Growth

Our Education Committee is currently working diligently to create a calendar of workshops and learning opportunities for the coming year. We have designed these sessions to be more than just informative; we want them to be helpful, interesting, and truly inspiring for your daily work.

A LOOK INSIDE

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Get Involved & Find Support

Professional growth is a collaborative effort, and there are many ways for you to engage with our organization:

- Volunteer: Lend your expertise by joining a committee or running for a Board position.
- Scholarships: We understand that municipal budgets can be tight. Our scholarship program provides vital funding for members to attend the Institute and Academy or our Annual Conference. These funds ensure that every Clerk has the chance to become proficient in the services they provide, regardless of their local budget constraints.

I encourage you to visit our website www.umca.org to explore committee openings, board positions, and scholarship application details.

Thank you for the vital work you do every day. I look forward to a year of navigating toward our “True North” together.

With appreciation and gratitude,

Kim Crane

UMCA President

UMCA: <https://umca.org>

IIMC: <https://www.iimc.com>



Achievements

Congratulations!

to all who have earned their designations or have retired since our last edition of the Quarterly Quill.



Cathie Rasmussen, Garden City.



Michelle Marigoni, Riverdale City
Pam Spencer, Vineyard City



Kim Holindrake, Payson
Dana Spencer, Mariott-Slatterville
Lisa Brough, Nephi City
Pam Spencer, Vineyard City
Kristi Hidalgo, Clarkston



Huge shout out to Colleen Mulvey, MMC, Reion 8 West Director, for earning the Paul Craig Athenian Fellow Leadership Society Inductee achievement.

Looking Ahead



Don't forget to mark your calendars for these upcoming items.



UMCA Institute & Academy (I&A) Conference
April 6-10, 2026
SUU in Cedar City
Registration now open!!!

2026 IIMC Annual Conference
May 17-20, 2026
Reno, Nevada

UMCA Annual 2026 Conference
September 30 - October 2, 2026
Ogden



Watch for Roving Training's in 2026

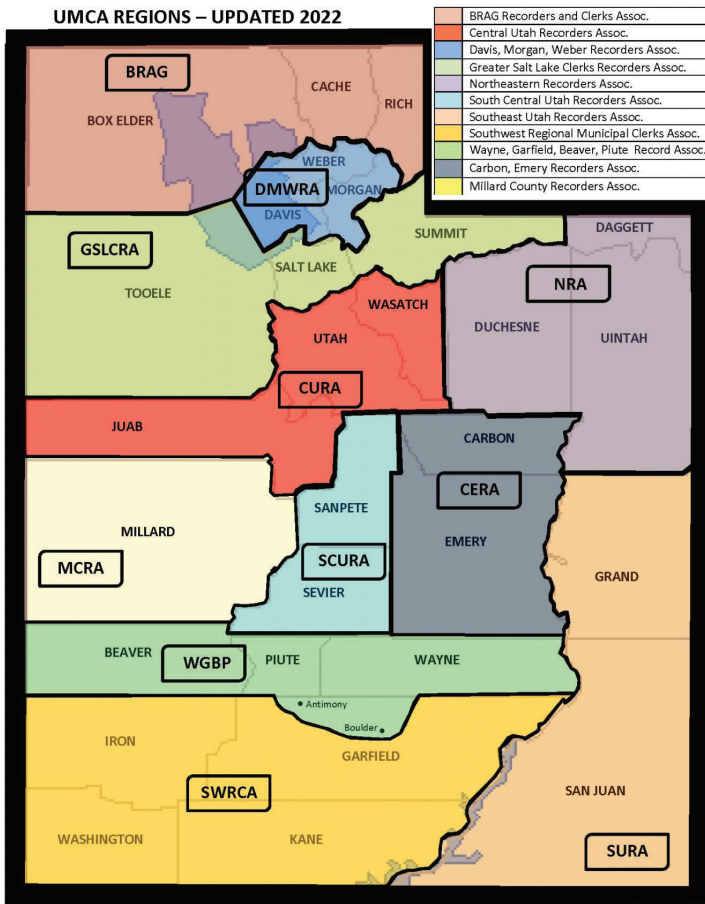


Regional News

The UMCA has nine (9) regions. Each regional board consists of a president, vice president, treasurer, and secretary. (Some of the regions may look a little different in terms of the structure.) Each region is encouraged to meet regularly via in-person or remotely to inform its members of educational opportunities, training, and to share ideas. A regional association is a great way to discuss area issues or to share ideas on record retention, GRAMA, public input, struggles, newest legislation, polices, or any other topic the association board feels would be beneficial for the members.

What does it mean to be a member? Everything!!! We are not meant to suffer through the muck and mire alone. There is a whole team of recorders waiting to help you through. Reach out today.

Do you know your region? Here is a helpful list of the regions by county.



BRAG
Box Elder, Cache, and Rich

DMWRA
Davis, Morgan, Weber

GSLCRA
Tooele, Salt Lake, Summit

CURA
Juab, Utah, Wasatch

NRA
Duchesne, Daggett, Uintah

MCRA
Millard

SCURA
Sanpete, Sevier

CERA
Carbon, Emery

SURA
Grand, San Juan

WGBP
Beaver, Piute, Wayne

SWRCA
Iron, Garfield, Washington, Kane



Now that you know the name your region, visit https://umca.org/Regional_Groups to find out current board members and become a member of your region today!

Do you want to do more than be a member of a regional association? Volunteer to serve on the board! It is a great opportunity to learn a new skill and earn CMC & MMC points in the process!

Conference Recap

2025 UMCA Annual Conference Reviews & Pictures

UMCA Celebrates 45 Years!

This year marks a meaningful milestone for the Utah Municipal Clerks Association (UMCA) as we proudly celebrate 45 years of service, leadership, and dedication to municipal government. Since its founding, the Association has remained committed to strengthening the Municipal Clerk, Recorder, and Deputy profession while supporting the individuals who serve at the heart of local government throughout Utah.

UMCA is a professional organization built on confident, skilled members who are committed to excellence. Through education, networking, and leadership opportunities, the Association has empowered clerks to grow professionally, share knowledge, and support one another in an ever-evolving municipal environment. These connections have strengthened not only individual careers, but the profession as a whole.

Guided by its mission to educate, connect, and elevate the Municipal Clerk/Recorder profession, UMCA continues to promote positive collaboration with elected officials, staff, and the public while increasing awareness of the vital contributions clerks make every day.

As UMCA reflects on this anniversary, it also looks ahead with optimism and purpose. The Association's legacy is built on service, collaboration, and excellence, and its future is shaped by members who are committed to learning, leadership, and public trust. This milestone is not only a recognition of past accomplishments, but a renewed commitment to supporting municipal professionals and strengthening local government for generations to come.



Recorder of the Year



Nichole Camac

Nichole Camac was nominated for Recorder of the Year due to her exceptional leadership, technical excellence, and commitment to service as the West Valley City Recorder. She has transformed the routine archival function into a dynamic, forward-thinking operation by spearheading the transition to electronic records, which dramatically improved access and usability city-wide with the help of her Deputy Recorder. Beyond implementing efficient systems, Nichole actively serves as a teacher, guide, and resource, assisting staff in locating records spanning decades and seamlessly absorbing the responsibilities of the GRAMA officer. Her operational excellence means the office runs efficiently and reliably, even under intense pressure, proving she is the cornerstone of city operations. This trust was especially evident during a challenging year that included a Council vacancy and emotionally charged hearings, where Nichole's calm professionalism and meticulous logistics—like rehearsing coin toss procedures—allowed elected officials and staff to focus on substantive issues. Her adaptability was also key during the pandemic, as she quickly mastered technology like Zoom to keep meetings functioning. Furthermore, Nichole recently earned the prestigious Master Municipal Clerk (MMC) designation on October 8, 2024, reflecting her dedication to continuous growth. Ultimately, Nichole is deemed the most deserving recipient because she not only handles the duties of the City Recorder effectively but also enables everyone around her to be better at what they do.

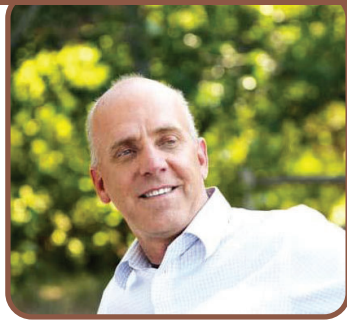
Clerk of the Year



Nancy Leigh

Nancy Leigh is enthusiastically nominated for Clerk of the Year, an honor recognizing her for over 20 years of exemplary service to Brian Head Town, where she is considered a cornerstone of the community's identity and legacy. Her dedication was most profoundly displayed during the town's 50th-anniversary celebration, which she single handedly coordinated with passion and professionalism, overseeing every detail from vendor management and historical displays to hosting two multi-day community events, including a notable tribute honoring the longest-serving mayor. Beyond event coordination and her commitment to preserving history through projects like a commemorative wall, Nancy is a highly knowledgeable leader, holding both Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC) certifications, and she ensures administrative functions are transparent by sharing her expertise across the state. Furthermore, she is a devoted community builder, having participated in countless town projects like trail development and formerly serving with the Fire Department and owning a local business. Nancy leads with humor and generosity, embodying the spirit that "Brian Head has always been a part of her," making her a rare and vital figure in the small, tourism-driven municipality and an incredibly deserving recipient of this award.

Focus on the
CAN'S
and not the
CANNOT'S



Conference Speaker Breakdown

After a brief comment from Heber City Mayor, Heidi Francom, the conference began with speaker Chad Hymas. In his presentation, Leaving a Legacy, he asked the audience to dig a little deeper and do more than just show up. He also asked them to focus on the Can's and not the Cannot's when trying to complete our job. After a short slide show, he ended his comments with, "Honor your loses by living your life moving forward".



HAPPINESS

The joy you feel when striving towards your potential.

Next in the lineup was Dr. Dave Schram with Happy Hacks for Becoming Better After the Bitter. He reviewed the three (3) fundamental needs of life; Safety, Satisfaction, and Connection. He reminded those in attendance that Happiness is the joy you feel when striving towards your potential.



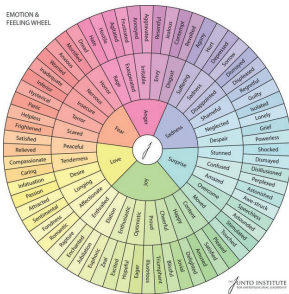
Alignment
changes your results

Amy Sanders reviewed The Triple-A Method: Becoming a Magnet for Everything. The Triple-A method stands for Awareness, Alignment, and Abundance. Awareness in seeing the thoughts, beliefs, and patterns running the show. Alignment is bringing your beliefs, energy, and actions into full congruence. Abundance is learning to hold joy, have fulfilling relationships, and success without self-sacrifice. She reminded everyone when you are in alignment you make decisions from trust not fear, you set boundaries with ease and don't feel guilty for saying no, you don't overthink or overwork – you move with clarity and confidence, you attract the right relationships because your energy reflects self-worth, and you experience more ease and flow.

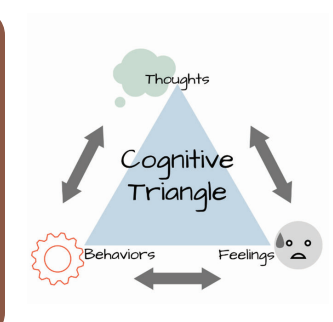


When you
Believe
in yourself
Anything
is possible!

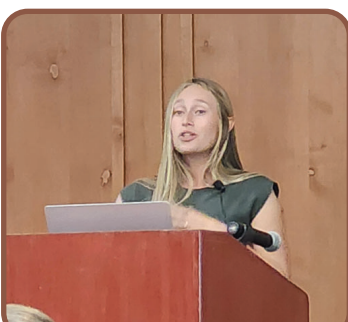
Maria Blevins taught us how to Master the Mic. Her comments reviewed public speaking for those of us who don't love public speaking. She reviewed the psychology and physical reactions some have when required to publicly speak. She gave us techniques to use when in a stage fright situation such as drink some water, plant your feet, breathe! She also suggested doing vocal exercises or using note cards. "Ultimately you will want to work on turning nervous energy into positive energy".



Janette Hall and daughter Mikella tag teamed their presentation on Practical Emotional Regulation: Skills for Everyday Life. She had the audience review an emotion wheel in groups to see how one emotion can easily stem from something else. They reviewed Emotions Body Map and how self-reported body maps show areas where the body increases or decreases in temperature depending on the emotion experienced. They ended their presentation with teaching the audience various calming skills.



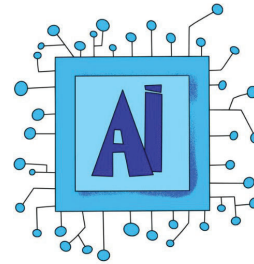
"Between Stimulus and response there is a space. In that space is our power to choose our response." - Viktor Frankl



Christopher Bramwell gave us a complete review of how to initiate the Privacy Programs to Meet the Government Data Privacy Act. He said to begin the steps are Ready, Set, Go! The first step, Ready, is the preparation phases where an organization assigns their Chief Administrative Officer (CAO). The second step, Set, is the planning and assessment phase where an organization completes a privacy program report, conducts maturity assessment, and identifies/prioritizes strategies. The last step, Go, is the Execution and Monitoring Phase. In this phase an organization will implement prioritized strategies and utilize privacy impact assessments (PIA). The Office of Data Privacy is developing an interoperable framework designed to assist governmental entities in building, implementing, and maturing their privacy programs. This framework will initially target state agencies and will expand over time to include resources for counties, cities, special service districts, K-12 schools, and higher education institutions. He ended his presentation by giving the timeline for implementation of the Government Data Privacy Act.



Our favorite Murray City Recorder, Brooke Smith, was our next presenter. Her presentation was on the Future of AI for City Recorders: Innovation, Inspiration, and Impact. She demonstrated how AI works on several platforms. She gave pros and cons on each along with items to watch out for when using AI. She showed the audience how to use AI to obtain the results they desire. She reviewed how folders work and best practices for using AI.



Our next to last presentation was given by Kelly Schaeffer-Bullock on the Constitution: A Standard to the World and the Oath of Office. She gave a thought-provoking review of historical events to demonstrate how important the Constitution is and the full weight of an Oath of Office. She encouraged all participants to memorize the Oath of Office if they had not already done so.



“When we are no longer able to change a situation, we are challenged to change ourselves.” – Viktor Frankl



The last speaker was the dynamic Brad Burton. His topic mimicked the UMCA yearly theme—When you Believe, Anything is Possible. He reviewed the various types of leadership skills one has at any given time. From Process Leadership Skills to Tender Leadership Skills. He said Process Leadership builds the machine. Tender Leadership nurtures the humans who run it. One keeps the train on the tracks, the other makes sure the passengers want to stay on board. He also taught us how Newton’s Second Law of Motion applies to our responsibilities directly.



Let's Get Real
C-T-F-A-R



Random Conference Photos





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