

Quarterly

Quill



UMCA President Message

Dear UMCA Members,

I hope this message finds you well and enjoying a productive and rewarding summer. As we move through this busy municipal election year, I want to take a moment to thank each of you for your continued dedication, professionalism, and hard work. Your commitment to serving your communities with integrity and excellence is what makes our association so strong and respected.

I'm especially excited to share details about our upcoming UMCA Annual Conference in Midway this October. We have an incredible lineup of speakers and sessions planned that promise to be both educational and inspiring. Whether you're looking to deepen your knowledge, gain fresh perspectives, or simply connect with fellow clerks, this conference is a fantastic opportunity to learn, grow, and recharge.

I encourage all members to take full advantage of the training and networking opportunities UMCA provides not just at the conference, but year-round. Building relationships with colleagues across the state not only strengthens our individual skills but reinforces the collective expertise of our entire profession.

Thank you for your continued support of UMCA. Our board is honored to serve you, and we are here to support you however we can. We can't wait to mingle with you in beautiful Midway and celebrate the amazing work you all do.

It is truly an honor to serve as your President and to be part of such an outstanding organization. Thank you for the privilege.

With gratitude,
Colleen A. Mulvey, MMC, UCC
UMCA President
IIMC Region VIII Director



FYI: We added a little fun to this newsletter. Can you find all 10 Sasquatches?

WHEN YOU
BELIEVE
IN YOURSELF
ANYTHING
IS POSSIBLE

A LOOK INSIDE

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UMCA: <https://umca.org>
IIMC: <https://www.iimc.com>

Achievements



Congratulations to all who have earned their designations or have retired since our last edition of the Quarterly Quill!



- Heidi Allman, Provo
- Jaci Adams, Price
- Melissa Gill, Monticello
- Teresa McKitrick, Orem



- Tangee Sloan, West Jordan
- Trina Cooke, Heber City



- Jenene Hansen, Huntington City
- Michelle Pitt, Tooele
- JoD'Ann Bates, Eagle Mountain
- H. Leon Kotter, Howell Town



Let us give a hearty congratulations to Tanner Vario for being awarded the 2025 Institute Director of the Year by IIMC!! Tanner Vario received the 2025 Institute Director of the Year Award during the International Institute of Municipal Clerks Annual Conference in St. Louis, MO, May 19, 2025!!!!



BRAG

The BRAG Clerks and Recorders Association, which includes Box Elder, Cache and Rich counties, continues to provide valuable training and networking opportunities for its members. This year, the group has already hosted quarterly meetings with sessions on AI, election updates, and new data privacy requirements.

The association is led by:

- President: Cheryl Bodily, Nibley City Recorder
- 1st Vice President: Kristi Hidalgo, Clarkson Recorder
- 2nd Vice President: Holly Jones, Clarkston
- Secretary/Treasurer: Esli Morales, Logan City Deputy Recorder

Looking ahead, the fourth quarter meeting will be a meet and greet and roundtable discussion at Nibley City Hall. All recorders, deputies, and assistants from Rich, Box Elder, and Cache counties are invited to attend.

The association is also seeking nominations for two leadership positions: 2nd Vice-President and Secretary/Treasurer.

CERA

The Carbon and Emery Counties Recorder's Association (CERA) is looking for dedicated individuals to join its board. With the retirement of the president and an open secretary position, the group is currently forming a new leadership team.

Vice President Stephanie Steed of Escalante City is actively recruiting new board members. Once the board is fully formed, the group plans to organize new activities and training sessions for the association. If you're in Carbon or Emery County and would like to join the board, please reach out to Stephanie.

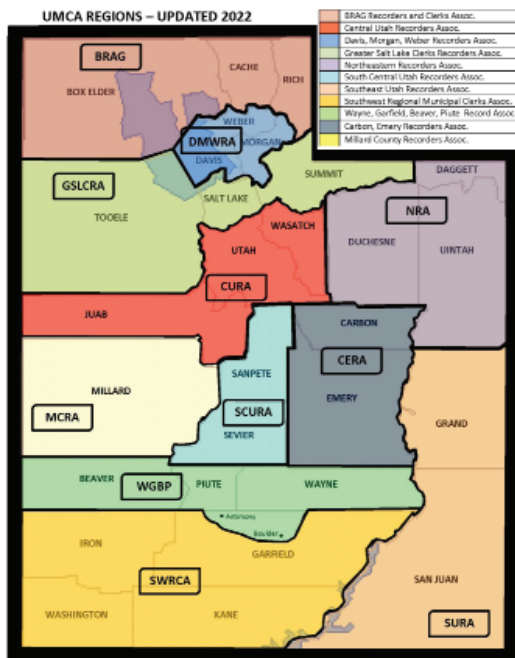
GSLCRA

The Greater Salt Lake City Recorder's Association is a dedicated group that meets regularly for both formal education and informal networking. The association holds about five formal meetings a year, covering important topics like elections and general sessions.

In addition to these educational sessions, the group meets monthly for luncheons. These informal gatherings have been key in building a strong sense of camaraderie among members, allowing recorders from different cities to connect and share experiences. The association credits its success to its many wonderful members who contribute to making the group a valuable resource for city clerks.

The current presidency includes:

- Stephanie Elliott – President
- Michelle Barney – Vice President
- Cindy Quick – Treasurer
- DeeDee Robinson – Secretary
- Jamie Larsen – Past President



Conference

BUZZZ BUZZZ

2025 UMCA Annual Conference

We are so excited for this year's conference at the Zermatt Resort in Midway, Utah! There are plenty of rooms for all attendees and so we encourage you all to take advantage of this opportunity to stay at the resort with your fellow clerks and recorders for some great interaction, networking, and FUN throughout the event! (Oh and did we mention that booking a room also gives you access to the resort's Wellness Center & Spa?!) To register, visit https://umca.org/UMCA_Annual_Conference

When



The 2025 UMCA Annual Conference
will be held
October 1-3, 2025
Hope to see you there!



Athenian Dialogue

- Date: Tuesday, September 30, 2025
- Time: 12 PM - 6 PM
- Book: "I Love it Here" (by Clint Pulver)
- Hosted by Tanner Vario, SUU

More information provided on page 5

Where



Zermatt Resort Midway
784 W Resort Drive
Midway, Utah 84049

Click on the conference link
to reserve your room today!



Activities

Conference Activities

- Wednesday Night, October 1, the board will be hosting a Mixer/Game Night from 5:30 pm until 7 pm
- Silent Auction - more information provided on page 5

Some places of interest around Midway:

- Historic Midway Main Street
- Homestead Crater
- Memorial Hill
- Dutch Hollow Trailhead
- Heber Valley Railroad
- Wasatch Mountain State Park

Visit <https://www.midwaycityut.gov/> for more information on eateries and places to play around Midway.

Food



Some of the places to eat about Midway are:

- Z's Restaurant (within the resort)
- Z's Bakery & Cafe (within the resort)
- Café Galleria (Italian food)
- Lola's Street Kitchen
- Midway Mercantile (dinner - by reservation)
- Midway Bakery
- The Pizza Yard (pizza with honey)

Athenian Dialogue Information

Ready to transform your workplace and leadership skills? Join us for an exciting Athenian Dialogue featuring Emmy Award-winning speaker, Clint Pulver! His book, “I Love It Here”, provides incredible insights on how to build a thriving workplace culture that employees will love.

This isn't just another lecture. You'll get to dive deep into crucial topics like:

- Building a Sense of Ownership: Learn how to identify and nurture talent within your team.
- Preventing Employee Turnover: Discover the real reasons people leave and what you can do to stop it.
- Creating a Powerful Legacy: Find out how to use small moments to create a meaningful and lasting impact.

Whether you're looking to boost your critical thinking skills or enhance your leadership ability, this dialogue is designed to help municipal clerks add significant value to

their communities.

- Athenian Dialogue: I Love It Here, by Clint Pulver
- When: Tuesday, September 30, from 12–6 p.m. MDT
- Where: Zermatt Utah Resort & Spa, Midway, UT
- What: An in-person IIMC Leadership Development Program focused on building a successful workplace culture.
- Hosted by Tanner Vario, SUU
- Registration limited to 20 people.
- Cost: \$75

Don't miss this chance to be inspired and gain the tools you need to help your team and your community truly thrive. We can't wait to see you there!

To register, visit https://umca.org/UMCA_Annual_Conference.



Help Us Help Each Other!

The Silent Auction at the UMCA Annual Conference is one of the most fun and impactful parts of our conference—and it serves a big purpose. Proceeds go directly toward funding training scholarships and professional development opportunities for clerks and recorders across the state, especially those in smaller towns with tight budgets.

To help make this year's Silent Auction another great success, we are asking for a donation from each City/Town and Regional Group!

When you donate an item, you're helping your fellow clerks gain access to valuable education and resources that strengthen all of us.

Not sure what to bring? In the past, we've had great success with gift baskets, local goods, event tickets, gift cards, services, crafts, and more.

Whether it's big or small, your donation makes a difference—and adds to the fun!



COMMITTEE CONTACT:
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**SUBMIT YOUR ITEM
DETAILS HERE!**



Data Privacy



Taking Small Steps Toward Data Privacy Compliance

At the July BRAG Quarterly Meeting, Brian Nelson and Shane Paul from the Utah Office of Data Privacy shared helpful information about the new Government Data Privacy Act (GDPA) and how cities can begin working toward compliance—one manageable step at a time.

The GDPA went into effect on **March 27, 2025**, and it brought some changes to how local governments collect, use, and share personal data. While that might sound overwhelming at first, Brian and Shane emphasized that municipalities are **not expected to have everything in place right away**. The goal is to start with a plan and gradually build up your program.

To get started, each government entity must begin a privacy program before **December 31, 2025**, and complete a report that outlines current practices, identifies any issues, and lays out a plan to improve. Any data processing that began before **May 7, 2025**, must be reviewed and documented by **July 1, 2027**.

The good news? You don't have to do this alone! The Utah Office of Data Privacy has a great set of tools and templates available at privacy.utah.gov. These include a Privacy Program Framework, policy templates, annual report guides, website privacy notices, and even automated website scanning reports. The site also offers the **state required** awareness training, virtual workshops, and a mailing list for updates.

One place to start is with your website. Government websites are required to include a privacy notice that explains what data is collected, why it's used, who it's shared with, and how users can access or fix their data. Any forms that collect information should include this notice—or at least a QR code linking to it.

The main message from the presentation was simple but encouraging: **take small steps, do what you can, and don't hesitate to ask for help**. The Utah Office of Data Privacy is ready and willing to support your city as you move forward.

Q & A about Data Privacy

Q: Where can I find more information about the state code on this?

A: HB 491 was passed and signed March 19, 2024. You can find the whole code under UCA §63a-19.

Q: Who are the Utah Office of Data Privacy?

A: The Utah Office of Data Privacy was created in the Government Data Privacy Act. Under the direction of the State's Chief Privacy officer, the Office works with governmental entities to ensure they effectively protect the privacy interests and rights of individuals. Visit <https://privacy.utah.gov/office-of-data-privacy/> for help and more information.

You are not alone.
If you have questions, reach out!

Save the Date

Don't forget to mark your calendars for these upcoming items.

UMCA Annual 2025 Conference

October 1-3, 2025

Zermatt Resort in Midway

Municipal Elections

November 4, 2025

Roving Training

October 8, 2025

Legislation Admin | State Capital

10-12 PM

2026 IIMC Annual Conference

May 17-20, 2026

Reno, Nevada

UMCA Institute & Academy

Future Conference Dates

April 6-10, 2026

SUU in Cedar City



UMCA Open Board Positions & Volunteer Opportunities

At our conference in October, there will be several opportunities to get more involved with the organization! We are looking for passionate individuals to join the board in a variety of roles.

Open positions include:

- **Vice President:** A three-year rotating role that leads to the President and Past President positions.
- **Treasurer:** Manage the financial operations of the board. This is a two year position.
- **Director Positions (3):** Work alongside the current president to serve the board. This is a two year position. The President appoints board members to one of the following director positions:
 - Communications Director
 - Education Director
 - Associate Director
 - Facilities Director
 - Membership Director

Qualifications for Candidacy:

- Be a Full Member of UMCA
- Have been a Recorder/Clerk or Deputy for at least three years
- To qualify to run for election to the position of Vice President, an individual shall have previously served on the Board of Directors for two years, or must be a current Director, Secretary, or Treasurer and must be in their second year of serving in such capacity. If the two-year requirement cannot be met, those with less service time may qualify.

Commitment:

- The Secretary, Treasurer, or Director positions (Communication, Membership, Education, Facilities, and Associate) are two-year positions.
- The Vice President is a three-year commitment moving to President, and then Past President.
- The UMCA Board conducts six meetings annually, which may be done via teleconference, Skype, or other electronic means; and travel expenses are paid. These meetings are in preparation for the Annual Conference and Institute/Academy.

Applications for Candidacy must be received by Wednesday, August 28, 2025, to Colleen Mulvey, UMCA President by 5:00 PM for the 2025 UMCA Board Elections. Terms begin as of October 3, 2025.

Don't think you have enough time to serve on the board? Try a committee instead! We encourage you to get involved by volunteering on any of the UMCA committees. Not only will you experience personal growth by volunteering, you will also receive certification points towards your CMC/MMC designation, and more importantly your insight is invaluable to our association.

Committee sign-ups take place each year at the annual conference for the following committees:

- **Education Committee**-This committee works closely with the Education Director and is responsible for locating and contracting with speakers for the Annual Conference.
- **Election Committee**-This committee encourages members to run for election of open board positions, and assists with distribution and tallying of ballots at the Annual Conference.
- **Handbook Committee**-This committee reviews the UMCA handbook, prepares and recommends updates and changes.
- **Legislative Committee**- This committee attends the ULCT Legislative Policy Committee meetings, studies proposed state and federal legislation and reports to UMCA Board and membership.
- **Newsletter Committee**-This committee encourages the general membership to submit articles and photos for each quarterly newsletter.
- **Welcome Committee** - This committee is assigned to welcome new Clerks/Recorders at the Annual Conference.
- **Silent Auction Committee** - This committee works to solicit donated items for the Silent Auction held during the Annual Conference.
- **Sponsors/Vendors Committee** - This committee works with the Facilities Director to secure sponsorships and vendors for UMCA events. The funds received from our sponsors and vendors help cover the costs of our annual conference and other trainings.

For more information, or to apply for a board vacancy, visit <https://umca.org>.



UMCA Board Members

PRESIDENT

Collen Mulvey, MMC
IIMC Region VIII West
Director
Cedar Hills City Recorder
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801-785-9668 x50



VICE PRESIDENT

Kim Crane, MMC
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Committees: Elections,
Handbook and
Legislative



PAST PRESIDENT

Pam Spencer, CMC
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Committees: Recorder of
the Year



SECRETARY

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TREASURER

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Clinton City Recorder
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COMMUNICATIONS DIRECTOR

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Committees: Newsletter



EDUCATION DIRECTOR

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Committees: Education



FACILITIES DIRECTOR

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Committees: Sponsors/
Vendors



MEMBERSHIP DIRECTOR

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Committees: Welcome &
Silent Auction



ASSOCIATE DIRECTOR

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